

The following message regarding closeout procedures for the FY 01 NRM Uniform Program was originally sent on Friday, May 25 and is being transmitted again to remind everyone of the following important deadline dates:

August 3, 2001 is the last date that Uniform Allowance Authorization (UAA) information can be created or modified (the last date that new employees can receive an allowance for this FY)

August 31, 2001 is the **last date to order standard-size uniforms** for this fiscal year (16 July was the last date to order non-standard made-to-measure items).

We do not anticipate any major problems during the closeout period, however, with any new electronic web-based system, anything can happen. For this reason, it is imperative that all employees place their FY 01 uniform orders as soon as possible.

Everyone should know their account number and password and make sure their ORG Codes are correct and functioning (now). For lost passwords, contact UniformSolutions at 1-800-448-7968. Any uniform order that can not be processed by 31 August 2001 for any reason will not be accepted and all remaining uniform allowance will be terminated for the individual. Any item subject to being backordered at the end of the FY may be eliminated if the delivery date is several months into the next FY.

UniformSolutions will be contacting employees who have a backordered item that will be delayed into the next FY and may recommend that the order be modified. It is the ultimate responsibility of the Corps employee to modify his or her order to prevent any problems during the closeout period. If you have an item currently on backorder, you may want to consider changing your order to obtain an item that is currently in stock.

The magnetic nameplate is available, however, the clutchback nameplate will not be included in the program until next fiscal year.

Please review the following message and the attached memorandums and take action where appropriate.

Thank you for your continued support of the NRM Uniform Program.

Steve Austin
NRM Uniform Program
Contracting Officer's Technical Representative